

## Open Meeting Notice

### Governor's Early Childhood Council Steering Committee Meeting

**Tuesday, October 16, 2018**

**Department of Children and Families, E211**

Conference Phone #: (877) 820-7831    Guest Passcode: 772063 #

201 East Washington Avenue

Madison, WI 53708

### Agenda

Materials:

Meeting agenda

December agenda

Timeline

Steering committee recruitment

Report out form for December

*(9:00-9:05)*      Welcome, call to order, agenda review

*(9:05-9:35)*      Review timeline and schedule for 2019; retreat scheduling

*(9:35-10:00)*      Next steps with needs assessment

The steering committee will review decide if they want to do a survey monkey before the December meeting. Katie P and Jill Hoiting and Eau Claire CCR&R staff are confirmed for the December meeting.

*(10:00-10:30)* December council agenda planning

The steering committee will continue developing the agenda for the December council meeting.

*(10:30-11:00)*    Steering committee membership and co-chairs

The steering committee will discuss ECAC membership; Becky Helf and potential open spots for steering committee. The committee will review previous communication of committee recruitment.

Name	Staff/ECAC member/Both
Fredi Bove	ECAC Member
Michelle Jensen	ECAC Member
Jill Hoiting	ECAC Member

Jennie Mauer	ECAC Member/Staff
Judy Norman-Nunnery	ECAC Member
Sheila Briggs	ECAC Member
Mandy Reeve	Staff
Sherry W. Kimball	Staff

Staff propose sending meeting materials one week before with two review for committee members and maintain two hour meetings with the option to cancel/shorten meetings as necessary.

ECAC operating principles regarding the steering committee:

#### Steering Committee

The ECAC Co-Chairs will appoint agency staff and ECAC members to serve on the Steering Committee as needed. ECAC Co-Chairs may review and make changes to the membership and responsibilities of the Steering Committee based on the priorities of the ECAC. The Steering Committee is charged with the following responsibilities:

- Providing ongoing input to current and future funding opportunities
- Coordinating and advancing the work of the ECAC
- Guiding and coordinating the work of ECAC Workgroups to ensure systemic approaches to ECAC priorities
- Reviewing and assessing all formal recommendations for consideration by the ECAC
- Finalizing ECAC meeting agendas
- Preparing the annual report to the Governor, including draft recommendations for ECAC approval
- Coordinating meetings with Workgroup chair(s) to ensure needed collaboration and consistency across various domains

The Steering Committee works closely with the assigned staff and Workgroups to accomplish ECAC goals and objectives. This reflects a structure that replaces the prior Wisconsin Early Childhood Collaborating Partners – WECCP Action Team – while retaining the other structures of WECCP, including the list serve, website, videoconferences and coaches.

In addition, the Committee attempts to connect other early childhood stakeholders with the appropriate Workgroups to ensure a comprehensive, quality system of early care and education for Wisconsin's youngest citizens.

Contact Amanda Reeve at (608) 422-6079 or [Amanda.Reeve@wisconsin.gov](mailto:Amanda.Reeve@wisconsin.gov) if you have questions about the agenda, have a disability and need to access this information in an alternate format, or need this information translated to another language.